

AGENDA



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**WELCOME TO YOUR CITY COMMISSION MEETING
YOUR INPUT IS ENCOURAGED DURING "COMMENTS FROM THE PUBLIC" AND DURING
ANY SCHEDULED PUBLIC HEARING**

CITY COMMISSION BUDGET WORKSHOP

Tuesday, May 19, 2020

6:30 PM

- I. CALL TO ORDER**
- II. ROLL CALL**
- III. COMMENTS FROM THE PUBLIC**
- IV. BUDGET UPDATE PRESENTATION**
- V. BUDGET PRIORITIES DISCUSSION**
- VI. ADJOURNMENT**

Pursuant to FS. 286.0105, if a person decides to appeal any decision made by the Board, Agency or Commission with respect to any matter considered at such meeting, or hearing, he/she will need a record of the proceedings and that for such purposes he/she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based. Any person requiring Auxiliary Aids and Services for the Meeting may call the ADA Coordinator at (954) 390-2120 at least two working days prior to the meeting. If you are Hearing or Speech impaired, please contact the Florida Relay Services by using the following phone numbers: 1-800-955-8770 (Voice) 1-800-955-8771 (tdd)



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Budget Update City Commission

May 19, 2020

6:30 pm

Topics



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- FY 19/20 budget update
 - Current revenue loss estimates
 - Opportunities for savings
- FY 20/21 budget
 - Historical revenues & current projections
- Budget priorities



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FY 19/20 BUDGET UPDATE

FY 19/20 Projected Impacts - Revenue



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DESCRIPTION	ESTIMATE FOR FY 19/20	BUDGET FY 19/20	Over / (Under) Budget	Assumption
Revenues				
Current Ad Valorem	\$8,596,600	\$8,650,800	(\$54,200)	Reduced payments due to unemployment through remainder of year
Ad Val Debt Svc 08 City HallGO	425,600	428,300	(2,700)	Reduced payments due to unemployment through remainder of year
UTILITY TAX - ELECTRIC	1,132,300	1,181,100	(48,800)	Expected reduction (25%) in FPL Rates in May through end of year
Communications Service Tax	450,900	471,700	(20,800)	Reduced usage due to increased unemployment through end of year
Building Permits	561,900	625,000	(63,100)	Self-isolation orders & phased re-open, reduced permits mid-March through June
FRANCHISE FEE - ELECTRICITY	770,500	808,000	(37,500)	Expected reduction (25%) in FPL Rates in May through end of year
VACATION RENTAL REGISTRATION FEE	37,000	47,500	(10,500)	Self-isolation orders & phased re-open mid-March through June
SCHOOL RESOURCE OFFICER GRANT	43,200	52,000	(8,800)	Schools closed rest of school year
State Revenue Sharing	381,800	448,500	(66,700)	Reduced sales tax collections at the State, 66% during shutdown, 10% remainder of year
1/2 Cent Local Sales Tax	747,500	902,600	(155,100)	Reduced sales tax collections locally, 66% during shutdown, 10% remainder of year
Tennis Court Fees	21,800	26,500	(4,700)	Self-isolation orders & phased re-open, mid-March through May
Special Events	24,400	28,600	(4,200)	Self-isolation orders & phased re-open, mid-March through May
Adult Classes	16,000	20,000	(4,000)	Self-isolation orders & phased re-open, mid-March through May
Summer Youth Activities	51,200	76,500	(25,300)	Self-isolation orders & phased re-open, mid-March through May
After School Program	148,500	185,000	(36,500)	Schools closed rest of school year
BEFORE SCHOOL CARE	14,600	16,000	(1,400)	Schools closed rest of school year
FEES FOR COPIES - LIBRARY	4,400	6,600	(2,200)	Self-isolation orders & phased re-open, mid-March through May
Fitness Center Membership	11,400	14,600	(3,200)	Self-isolation orders & phased re-open, mid-March through May
Library Fines	3,300	4,800	(1,500)	Self-isolation orders & phased re-open, mid-March through May
Interest Earned	105,200	148,700	(43,500)	Self-isolation orders & phased re-open, mid-March through May
Facility Rentals	82,400	96,200	(13,800)	Self-isolation orders & phased re-open, mid-March through May
Totals	\$13,630,500	\$14,239,000	(\$608,500)	-4.27%

FY 19/20 Projected Impacts



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- General Fund (Operating)

Revenue	(\$608,500)
Expenditures	(25,500)
Savings	<u>189,900</u>
Net projected impact	<u><u>(\$444,100)</u></u>

FY 19/20 Projected Impacts



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- Expenditures (\$25,500)
 - PP&E, hand sanitizer, disinfectant

- Savings
 - Furloughed part-time employees \$61,000
 - Recreation and Library

 - Frozen vacancies \$128,900
 - Full and part time positions

Fund Balance Reserves



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- Unassigned
 - \$2,898,021
 - 16.1% of budgeted expenditures
- Assigned
 - Future train station - \$119,000
 - Clay tennis courts - \$64,000

Opportunities for Savings in General Fund



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• Canceled / Closed Activities		\$110,500
– Conferences/training/travel	\$20,700	
– School crossing guards	3,800	
– Special events	41,200	
– Vehicle Operation – Fuel	34,000	
– After school program	10,800	

Other Savings Opportunities in General Fund



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• Other Opportunities		\$101,050
– Promotional activities	\$ 9,600	
– Economic development	81,850	
– Training	6,100	
– Professional service	3,500	



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Capital Savings Opportunities

• Other Opportunities	\$762,000
– Wayfinding	233,300
– Jaycee Park	114,100
– Underground fiber	110,000
– Parks master plan	60,000
– Painting projects	53,500
– Wi-Fi projects	43,000
– Contribution for Tri-rail stop	30,000
– Miscellaneous projects	118,100

FEMA Reimbursements



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- Hurricane Irma - \$592,000
 - \$285,000 already received
 - \$306,000 still due
 - Included in budget
- Hurricane Dorian - \$98,000
 - Obligated

FY 19/20 Projected Impacts



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Parking Fund

- Revenues
 - No parking fees, citations, late fees
 - March 20th - TBD
- Expenses
 - Mgmt. fee based on revenue
 - Furloughed enforcement staff

Other Funds

- Revenues
 - Minimal impacts
 - Interest earned
 - Fuel Tax

Action Plan for FY 19/20



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- Finalize opportunities for savings
 - Freeze budget for remainder of year
- Analyze impacts at year end
 - Finalize budget reductions
 - Determine if any should roll forward to FY 20/21



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FY 20/21 BUDGET



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Historical Revenues

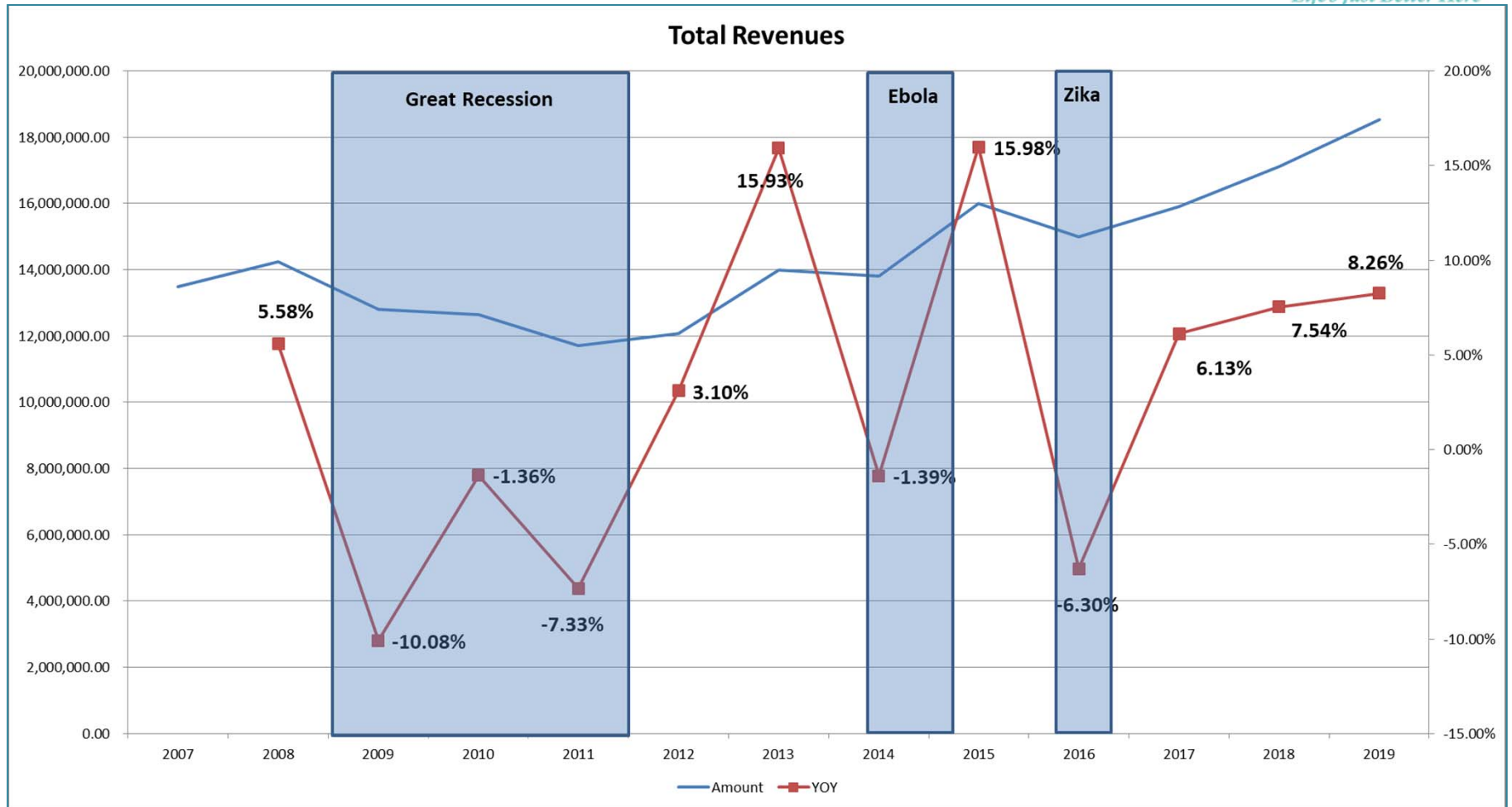
Fiscal Year	Ad Valorem Tax	Intergovernmental	TOT Tax	Permits & Fees	Utility Taxes	Transfers In	Charges for Svcs;		Total	Notable Events
							Fines & Fees;	Misc Other		
2007	6,677,263.30	1,200,038.98	7,877,302.28	1,762,322.89	1,743,549.79	1,219,056.00	890,071.63	13,492,302.59		
2008	6,538,631.58	1,098,698.66	7,637,330.24	2,286,950.29	1,825,721.20	1,152,097.00	1,343,318.11	14,245,416.84	Great Recession March 2008 through January 2010	
2009	6,559,391.03 **	1,089,083.01	7,648,474.04	1,357,283.40	1,876,245.43	1,220,580.00	706,702.03 *	12,809,284.90		
2010	6,056,288.26 **	1,097,373.40 +	7,153,661.66	1,310,104.56	1,993,604.97	1,185,410.00	992,266.66 ^	12,635,047.85		
2011	5,383,413.68 **	1,114,481.99	6,497,895.67	1,309,397.45	1,978,896.65	1,169,406.00	753,739.62 @	11,709,335.39		
2012	5,310,877.33 **	1,136,279.33	6,447,156.66	1,290,055.36 #	1,975,494.26	1,166,450.00	1,192,587.47 @	12,071,743.75		
2013	5,854,126.22	1,200,592.92	7,054,719.14	1,427,815.62	2,077,610.26	1,875,933.00	1,558,440.14	13,994,518.16		
2014	6,214,183.85	1,272,395.99	7,486,579.84	1,444,107.24	2,110,459.86	1,760,213.00	998,266.77	13,799,626.71	EBOLA 2014 - 2016	
2015	6,504,190.11	1,287,969.28	7,792,159.39	2,107,881.24	2,115,067.08	1,974,480.00	2,015,505.63	16,005,093.34		
2016	6,994,528.61	1,355,687.46	8,350,216.07	1,471,378.05	2,088,447.58	1,890,780.00	1,196,117.93	14,996,939.63	ZIKA 2015 - 2016	
2017	7,480,407.33	1,504,173.41	8,984,580.74	1,553,553.27	2,115,441.29	1,887,014.00	1,375,269.51	15,915,858.81		
2018	8,243,227.81	1,470,340.38	9,713,568.19	1,848,221.25	2,090,420.78	1,871,580.00	1,591,644.24	17,115,434.46		
2019	8,748,806.62	2,041,800.40	10,790,607.02	2,473,889.40	2,079,274.30	1,404,666.04	1,780,498.06	18,528,934.82		

** Excludes debt service for City Hall
+ Excludes COPS Technology Grant
Excludes Payment in lieu of parking
^ Excludes capital lease proceeds
@ Excludes debt proceeds

Note: Parking revenues removed from Charges for Service for FY 2007 through 2013. Parking revenue was put into its own fund, 406.



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Potential FY 20/21 Impact



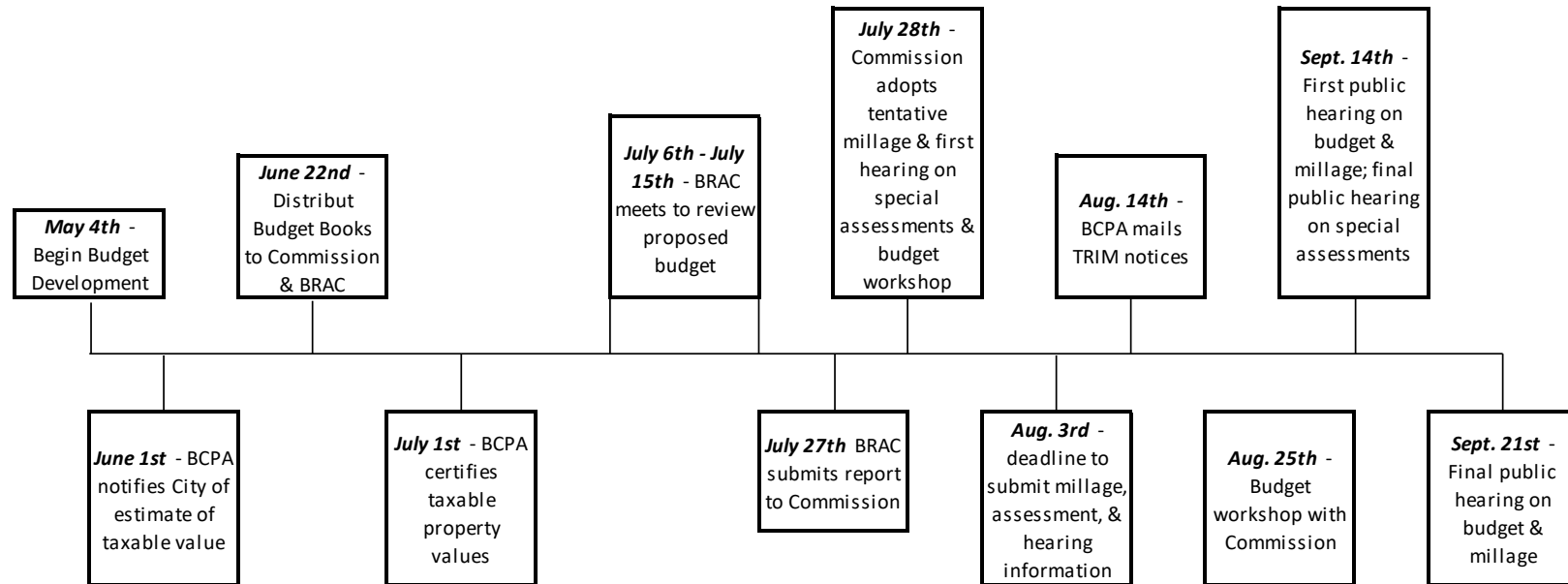
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	Amount	% Change	vs. FY 20/21 Est	vs. FY 19/20
FY 2019-20 Amended Budget	\$19,717,911			
FY 2020-21 Estimated Budget	\$20,329,166	3.50%		
Best Case	\$19,717,911	0.00%	(\$611,255)	\$0
	\$19,323,553	-2.00%	(\$1,005,613)	(\$394,358)
	\$18,929,195	-4.00%	(\$1,399,971)	(\$788,716)
	\$18,534,836	-6.00%	(\$1,794,330)	(\$1,183,075)
Expected Impact	\$18,140,478	-8.00%	(\$2,188,688)	(\$1,577,433)
	\$17,746,120	-10.00%	(\$2,583,046)	(\$1,971,791)
	\$17,351,762	-12.00%	(\$2,977,404)	(\$2,366,149)
	\$16,957,403	-14.00%	(\$3,371,763)	(\$2,760,508)
Worse Case	\$16,563,045	-16.00%	(\$3,766,121)	(\$3,154,866)

FY 20/21 Budget Calendar



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FY 20/21 Budget Priorities



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- Economic development
- Providing essential services
- Increasing efficiencies
- Continue maintaining facilities & assets



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Budget Update City Commission

May 19, 2020

6:30 pm

**City of Wilton Manors
General Fund
Savings Due to Closures Cancellations
As of May 1, 2020**

Description	Amount	Account
Mayor/Commission		
Meetings & Conferences		001-5111-5401.000
NLC meetings/conference	\$1,400	
FLC meetings/conference	5,000	
Lobbying trips to Tallahassee	2,000	
City Manager		
Finance		
Meetings & Conferences		001-5114-5401.000
FGFOA conference (3)	4,500	
FAPPO conference (1)	1,500	
FGFOA leadership program (2)	3,000	
Human Resources		
Meetings & Conferences		001-5115-5401.000
FPELRA annual conference	500	
PRIMA Conference	1,500	
Information Technology		
Meetings & Conferences		001-5117-5401.000
FLGISA Winter Symposium	1,300	
City Hall & Citywide Activities		
Vehicle Operation - Fuel	2,000	001-5119-5464.000
Police nonsworn		
Professional services		001-5222-5311.000
School crossing guards	3,800	
Vehicle Operation - Fuel	30,000	001-5222-5464.000
Leisure Services		
Vehicle Operation - Fuel	1,000	001-5772-5464.000
Vehicle Operation - Fuel	1,000	001-5779-5464.000
Special Events		001-5772-5525.003
Stonewall	20,000	
Rainbow 5K	3,000	
Brunch with Easter Bunny	2,200	
Canoe Race	3,000	
Concerts in the Park (3)	6,000	
4th of July	7,000	
After School Program		
Half of remaining funds, end of 19/20 SY	2,600	001-5772-5525.006
Half of remaining funds, end of 19/20 SY	2,200	001-5772-5525.006-001
Half of remaining funds, end of 19/20 SY	6,000	001-5772-5525.006-002
Total savings from canceled events	110,500	

**City of Wilton Manors
General Fund
Savings Due to Closures Cancellations
As of May 1, 2020**

Description	Amount	Account
Mayor/Commission		
Promotional Activities		001-5111-5481.000
Stonewall Supplies	1,200	
Annual Holiday Party	4,400	
Stonewall/Spring Pride Floats	4,000	
City Manager		
Salaries & Benefits		
Fica- 6 months savings	3,000	001-5112-5211.000
Pension - FRS- 6 months savings	3,300	001-5112-5222.00
Life & Health - 6 months savings	6,550	001-5112-5231.00
Economic Development		001-5112-5483.000
Stonewall Economic Impact Study	15,000	
Pride of the Americas 2020	15,000	
Information Technology		
Training/Education		001-5117-5542.000
IT Training	2,000	
Police nonsworn		
Leisure Services		
Training/Education		001-5772-5542.000
Reduce FRPA/NRPA conference/trainings by 1/3	4,100	
Professional Services		001-5779-5311.000
Property surveys, appraisals environmental phase 1	3,500	
Total Opportunitoes for Savings	62,050	

**City of Wilton Manors
General Fund
Savings Due to Closures Cancellations
As of May 1, 2020**

Description	Amount	Account
Mayor/Commission		
City Manager		300-5112-5641.000
Reconfigure CMO Space	10,000	
Central Plaza Improvements	10,000	
Biergarden Improvements - CF FY 18/19	10,000	
Art in Public Places	10,000	
Solar Charger	5,000	
Information Technology		300-5117-5641.000
Richardson Park WiFi	20,000	
Rannua PC replacement, reduced	8,000	
3 new laptops for utilities per Archacki	7,200	
Hagen Park WiFi - CF FY 19/20	23,000	
Phase I IT Master Plan - CF FY 19/20	10,000	
City Hall & City-wide Activities		300-5119-5641.000
Interior Painting City Hall - CF FY 19/20	7,500	
Interior Painting City Hall	10,000	
Citywide Underground Finber/Continuity of services project Year 1	110,000	
Wayfinding	110,000	
Community Development Services		300-5224-5641.000
Contribution for future Tri-rail stop	30,000	
Records retention supplies	2,500	
Leisure Services - Library		300-5771-5661.000
Library Materials - Encumbered	7,000	
Leisure Services - Recreation		300-5772-5641.000
Toyota Camry hybrid - remaining budget	5,200	
Hagen Gym Equipment	6,000	
Leisure Serices - Parks & Facilities		
Wayfinding - CF FY 19/20	123,300	
Parks Master Plan - CF FY 19/20	26,600	
Woman's Club Amenities - CF FY 19/20	4,600	
Hagen Volleyball - CF FY 19/20	12,600	
Jaycee Park - CF FY 19/20	4,100	
ICPP Exterior Painting	12,000	
Hagen Park Exterior Painting	15,000	
Richardson Park Main House Exterior Painting	9,000	
Jaycee Park Redevelopment	110,000	
Parks Master Plan	33,400	
Solar Charging Stations	10,000	
Total Opportunities for Savings - Capital	762,000	