



Life's Just Better Here

**City of Wilton Manors
Community Affairs Advisory Board
Meeting Minutes
WEDNESDAY, JANUARY 8, 2020**

- **CALL TO ORDER:** Bill Desautels called the January 8, 2020 CAAB meeting to order at 7:00 p.m. in the City's Emergency Operations Conference Room.
- **PLEDGE OF ALLEGIANCE:** Bill led the Pledge of Allegiance.
- **ROLL CALL:** City Liaison/Secretary Johnnie Goodnight took roll call: Bill Desautels, Ciatta Thompson, Bryan Wilson, Robert Hadley, Michael Sansevero, and Liz Vocasek were present. Barbara Clabaugh was absent at roll call but arrived at 7:15p.m.
- **ADDITIONS/CHANGES/DELETIONS TO AGENDA:** Bill asked that the agenda be revised to add New Business item (b.): Possible date change of September 2020 meeting. With no objections, the agenda was approved with this revision.
- **SPONSORSHIP REQUESTS**
Event Follow-Up: Officers Bickhardt-Graziose and Fils were in attendance and spoke on the tremendous success of the "Shop With A Cop" event. Johnnie played the promotional video from the event. Michael Sansevero noted that the week before the event Target had a 10% off gift cards promotion – so if this is done next year they might want to keep that in mind; also challenged everyone on how to keep the spending within Wilton Manors – although there is no similar Wilton Manors retail location. Barbara Clabaugh arrived at the end of the "Shop With A Cop" discussion. Johnnie stated that August Gold had pulled her request for sponsorship of the "Feed Your Soul" program.
- **APPROVAL OF MINUTES FROM THE MEETINGS OF DECEMBER 4, 2019:**
The minutes of the December 4, 2019 meeting were approved unanimously.
- **UPDATE FROM CITY LIAISON:**
The current CAAB Financial Statement was presented; Johnnie noted that the approved \$1,400 Shop With A Cop sponsorship was reduced to actual spending of \$1,150 due to WMPD securing additional \$250 sponsorship funding. Johnnie reported that Dr. Requel Lopes/World AIDS Museum requested to provide a sponsorship follow-up report at the March 4th CAAB meeting; and WMEG asked to follow-up at the February 5th meeting (Art Walk, Vibes on the Drive, and Taste of the Island).
- **UPDATE FROM CHAIR:**
City Holiday Lighting Ceremony – post event discussion. Bill thanked those who attended the Holiday Lighting Ceremony; Michael stated that the event was very nice. Bill asked for suggestions for changing the event: the consensus was that the event went very well.
- **PUBLIC COMMENTS:**
Vice Mayor Tom Green was in attendance; he thanked CAAB members for their work and reiterated his support of CAAB and the CAAB budget.
- **UNFINISHED BUSINESS:**
 - a.) Age-Friendly Community Action Plan – Senior Resource Guide. The original and the version revised by Liz were reviewed. The Board suggested several changes that combined the 2 versions: limit the "Liz" version to 4 pages; move the cover photo to behind the banner to move "need a ride" back to the cover page and the phone number list back to page 2; retitle to "2020 Senior Resource Guide" to remove month date. Liz volunteered to make the requested changes.

b.) "I Am Wilton Manors" project status – Robert Hadley – Robert reported that he had met with Johnnie and Pamela Landi. Pamela stated that she liked the idea and estimated a \$3,000 cost; but she noted that the Public Relations firm projects are already slated to the calendar and budget for this year. She offered to keep this project in mind should a current fiscal year project be cancelled or for next fiscal year. Robert stated that he was fine with that plan, having voiced the recommendation.

▪ **NEW BUSINESS:**

a.) "Skip Stadnik Community Spirit Awards": Johnnie reported that it is time to call for nominations for this program and shared an updated 2020 nomination form and last year's Town Crier article. Ciatta volunteered to revise the Town Crier article for this year's March/April issue based on CAAB discussion to revise the dates for this year and show the verbiage in bullet points. Johnnie will send Ciatta last year's article in a WORD document and Ciatta will revise and return the file for inclusion in the March/April 2020 issue – deadline of February 3rd. The Volunteer Lunch will be Saturday, May 2. Bryan departed the meeting due to an emergency at this time (8p.m.).

b.) Bill requested Board consideration of moving the September 2nd CAAB meeting to September 16th since he will not be able to attend a meeting on September 2nd or 9th. Robert made the motion to make this change; seconded by Liz, the motion carried unanimously.

▪ **COMMUNICATION TO COMMISSION:**

Bill stated that in the next CAAB report to the Commission, most likely in March, he would like each CAAB member to provide an update on their own items, i.e., Liz on the Senior Resource Guide; Robert on "I Am Wilton Manors".

▪ **BOARD MEMBER REPORTS AND REQUEST FOR AGENDA ITEMS:**

Barbara reported that she spoke with someone from the Bonnet House who asked if the City has venues for an art event – and asked with whom she should put him in contact. Bill suggested Wilton Art; Robert suggested WMEG/Art Walk or Art Gallery 21/Constance Ruppender; and Michael suggested Wilton Art Advisory; Barbara will follow up.

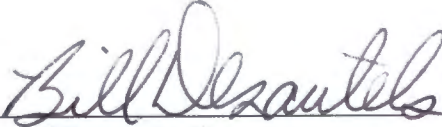
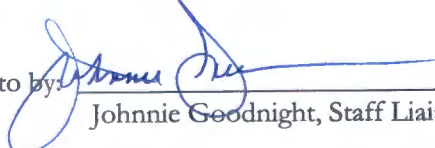
Ciatta asked if the Board Attendance Policy has been revised; Johnnie stated that the revision is still in progress regarding "absences for a 12 month period" referring to calendar year, fiscal year, or rolling 12 months.

▪ **NEXT SCHEDULED MEETING DATE:** Wednesday, February 5, 2020.

▪ **ADJOURNMENT:**

Bill adjourned the meeting at 8:15 p.m.

Submitted by: Johnnie Goodnight - CAAB - Staff Liaison/Secretary

Adopted 2/5/20:  Attested to by: 
Bill Desautels, Chair Johnnie Goodnight, Staff Liaison/Secretary