

WILTON MANORS JOB DESCRIPTION

POSITION TITLE: Utilities Technician I
JOB CODE: 9906
FLSA STATUS: Non Exempt

GENERAL DESCRIPTION OF DUTIES

Under general supervision, the purpose of the position is to perform a wide range of routine to moderately complex labor intensive work in the maintenance and repair of City water, wastewater treatment, collection, and reuse facilities. Employees in this classification function at entry level, and are accountable for maintaining the cleanliness and appearance of the assigned lift stations and various facilities. Routine tasks are performed with some independence, and more difficult work is performed under direct supervision.

SPECIFIC DUTIES AND RESPONSIBILITIES

ESSENTIAL JOB FUNCTIONS

The list of essential functions, as outlined herein, is intended to be representative of the tasks performed within this classification. It is not necessarily descriptive of any one position in the class. The omission of an essential function does not preclude management from assigning duties not listed herein if such functions are a logical assignment to the position.

- Cleans, inspects and maintains lift stations, water and wastewater facilities and equipment, e.g., removes grease; lubricates motors and equipment, replaces packing in pumps and valves, replaces wiring and bearings in motors and pumps.
- Installs and repairs wheel valves, check valves, mechanical valves, pumps.; repairs, replaces and unclogs sanitary sewer laterals and main lines.
- Operates gas saws, pumps, generators, hand tools for repair maintenance of water and sewer system.
- Operates vac con and backhoe for removal of earth for water and sewer breaks and repairs.
- Identifies existing or potential facilities or equipment failure, and reports problem to supervisor.
- Performs routine repairs and construction projects to water and wastewater treatment, collection, and reuse facilities and equipment.
- Repairs and replaces water service lines, and water mains; installs new facility equipment, e.g., water service lines, tapping valves, meters.
- Performs various custodial and maintenance duties in and around wastewater facilities, e.g., litter collecting, mowing, tree trimming, fertilizing, placing sod, raking, planting.
- Reads and records system irrigation meters.
- Uses electric meters to measure voltage and amps for pumps, starters, contacts and relays.
- Operates compactors and roller for road restoration and repair.

Public Services Technician I 9906

- Assists with minor repairs and installation projects of street, sewer, storm, water, irrigation and signag; performs repairs to roads; installs and repairs sidewalks.
- Performs related duties as assigned.

MINIMUM QUALIFICATIONS

EDUCATION / CERTIFICATIONS / EXPERIENCE

Vocational training and certification in electric and pump repair; supplemented by one (1) year experience in the semi-skilled labor of Utilities maintenance and repair; or an equivalent combination of education, training, and experience. Must posses and maintain a valid Florida Commercial Drivers License. Must posses and maintain all certifications and licenses necessary for the assigned area of work.

Wilton Manors is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, Wilton Manors will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.