

The City of Wilton Manors' General Employee & Police Pension Board Meeting will be conducting a "Hybrid" Pension Meeting in the City Commission Chambers with limited public access and utilizing communications media technology ("CMT") for additional public access, in accordance with City of Wilton Manors Ordinance No. 2020-11, and City of Wilton Manors Emergency Order 2021-01.

**AGENDA**

**City of Wilton Manors Hybrid General Employee & Police Pension Meeting  
Tuesday March 29, 2022 at 5:30 pm.**

- 1. PLEDGE OF ALLIGENCE
- 2. CALL TO ORDER
- 3. ROLL CALL
- 4. ADDITIONS/DELETIONS
- 5. COMMENTS FROM THE PUBLIC

*Any member of the Public may speak on any issue for three (3) minutes*

**6. CONSENT AGENDA**

Items listed under Consent Agenda, Item VI, are viewed to be routine and One Motion will enact the recommendation in the form listed below. If discussion is desired, then the items(s) will be removed from the Consent Agenda and will be considered separately.

**Approval of Minutes:**

December 7, 2021 Hybrid Pension Meeting

**Motion to Receive and File:**

Warrant 2021-035		
• Biagio Balistreri reimburse expenses FPPTA Fall School 2021		\$791.56
Warrant 2021-036		
• John Pilch reimburse expenses FPPTA Fall School 2021		\$942.70
Warrant 2021-037		
• Judith A. Hoekstra Services December 1, 2021 Invoice		\$743.75
Warrant 2021-038		
Klausner, Kaufman, Jensen & Levinson Nov. 30, 2021 Invoice		\$125.00
Warrant 2021-039		
• Joan Wall, Bookkeeper – Services 7/1/21-12/14/21		\$780.94
Warrant 2022-001		
• Klausner, Kaufmann, Jensen & Levinson 12/31/2021 Invoice		\$928.39
• KSDT, CPA – Invoice #109172 12/31/2021		\$1,000.00
• Southeastern Advisory Services Invoice 1204 1/1/2022		\$4,885.00
Warrant 2022-002		
• FPPTA Registration #6160 Balistreri		\$850.00
Warrant 2022-003		
• Gabriel, Roeder, Smith & Co Invoice #468528 1/5/2022		\$4,500.00
Warrant 2022-004		
• Balistreri-Mays-Farrell – per diem FPPTA Trustee School		\$600.00
Warrant 2022-005		
• FPPTA Registration #6282 Farrell		\$850.00

Warrant 2022-006		
▪ Gabriel, Roeder, Smith & Co., Invoice #34915 12/31/2021		\$5,236.53
▪ Judith A. Hoekstra – Supplies from Office Depot		\$91.26
Warrant 2022-007		
▪ Balistreri – Reimburse expenses FPPTA Winter School		\$739.93
▪ Mays – Reimburse expenses FPPTA Winter School		\$953.42
Warrant 2022-008		
▪ Farrell – Reimburse expenses FPPTA Winter School		\$932.01
Warrant 2022-009		
▪ Klausner, Kaufman, Jensen & Levinson January 31,2022		\$1,000.00
Warrant 2022-010		
▪ KSDT, CPA – Invoice #111573 2/28/2022		\$1,000.00
Warrant 2022-011		
▪ Gabriel, Roeder, Smith & Co. Inv #469348 Bookkeeping		\$4,650.00
▪ Inv #469520 Actuarial Svcs		\$4,500.00

4<sup>th</sup> Quarter 2021 Rate of Return is 5.8% Net of Fees  
March 16, 2022 GRS – GASB No. 67 Disclosure Information for Fiscal Year  
Ending September 30, 2021  
Saxena White Fourth Quarter 2021 Monitoring Report

## 7. NEW BUSINESS

- KSDT, CPA - Audit Representation Letter
- KSDY, CPA - Draft Financial Statement 9/30/2021
- Garcia Hamilton 4<sup>th</sup> quarter Portfolio 12/31/2021
- Southeastern Advisory Services 4<sup>th</sup> Quarter Ending December 31, 2021
  - Letter of February 25, 2022 – Notice of Ownership Change & Annual ADV
  - Statement of Investment Policy (Draft)
  - Private & Public Real Estate as of 12/31/21
- Corrected 2021 Special Tax Notice

## 8. BOOKKEEPER

## 9. ATTORNEY REPORT

## 10. REPORTS FROM BOARD MEMBERS

## 11. ADJOURNMENT

**\*The Public may participate in the meeting in several ways:**

1. Videoconference – the meeting will be hosted online using Zoom. The public may join the meeting online by selecting “join meeting” and entering the meeting number of **916 4353 4394** Passcode:719791

Attendees should visit Zoom and test their connections in advance of the meeting.

2. The public may also provide input in advance that will be entered into the record at the beginning of the meeting. Such input must be submitted in writing in advance of the meeting by email to [jhoekstra@wiltonmanors.com](mailto:jhoekstra@wiltonmanors.com). If you desire for your written comments to be read into the record during the meeting, please indicate so and limit them to 300 words. Written comments in excess of 300 words will be entered into the meeting record and distributed to the Board before the start of the meeting.

For questions regarding public comment or connecting to the electronic meeting contact Judith Hoekstra, Administrative Assistant, [jhoekstra@wiltonmanors.com](mailto:jhoekstra@wiltonmanors.com).

**Zoom Information:**

Topic: General Employee & Police Pension Board of Trustees Meetings

Time: This is a recurring meeting Meet anytime

Join Zoom Meeting

<https://wiltonmanors.zoom.us/j/91643534394?pwd=Vng0WGdzNXlVcU9rdUdMMHNtallqdz09>

Meeting ID: 916 4353 4394

Passcode: 719791

One tap mobile

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+1 346 248 7799 US (Houston)

+1 669 900 6833 US (San Jose)

877 853 5247 US Toll-free

888 788 0099 US Toll-free

833 548 0276 US Toll-free

833 548 0282 US Toll-free

**Meeting ID: 916 4353 4394**

Find your local number: <https://wiltonmanors.zoom.us/u/kdp4kXRfrG>