



Life's Just Better Here

**City of Wilton Manors
Community Affairs Advisory Board
Meeting Minutes
WEDNESDAY, June 5, 2019**

- **CALL TO ORDER:** CAAB Chairperson Bryan Wilson called the June 5, 2019 meeting of the Community Affairs Advisory Board to order at 7:05 p.m. in the City Commission Chambers.
- **PLEDGE OF ALLEGIANCE:** Bryan invited Requel Lopes-World AIDS Museum to lead the Pledge of Allegiance.
- **ROLL CALL:** City Liaison/Secretary Johnnie Goodnight took roll call: Bryan Wilson, Ciatta Thompson, Tracy Stafford, Van Gosselin, Bill Desautels, Robert Hadley and Barbara Clabaugh were all present.
- **ADDITIONS/CHANGES/DELETIONS TO AGENDA:** Bryan Wilson stated that Leisure Services Director Michelle Parks requested the deletion of item 5a. Stonewall VIP Reception funding. The agenda was approved with this change. Bryan noted that he presented an agenda with proposed estimated times to manage the meeting and would take a motion to go past these times if necessary.
- **PRESENTATIONS/SPONSORSHIP REQUESTS:**
 - a.) Requel Lopes/World AIDS Museum and Educational Center – Ms. Lopes presented a funding request for \$1,500 to fund their multimedia community project “healing through the oral history of HIV”. This project would create a film of individuals telling their stories regarding HIV. Bryan stated that funding would be discussed in the budget item.
 - b.) Constance Ruppender/Matthew Dreger-Art Gallery 21 post-event Barbie: Homage to an Icon. Ms. Ruppender provided an update on the tremendous success of the Barbie exhibit and the payoff of CAAB’s \$1,500 sponsorship.
 - c.) Matthew Dreger-Role as Volunteer Coordinator – Matthew provided an overview of the City’s WilMa Tov program (Wilton Manors Team of Volunteers). Johnnie reported on the Census2020 Complete Count Committee. Will provide more info soon regarding CAAB and WilMa Tov opportunities for involvement
- **APPROVAL OF MINUTES FROM THE MEETINGS OF May 1, 2019:**

Robert motioned to approve the 5/1/19 meeting minutes, seconded by Bill, the minutes were approved unanimously.
- **UPDATE FROM CITY LIAISON:**
 - a.) CAAB Financial Statement – the current Financial Statement was provided including the 2019-2020 Budget.
 - b.) Reported that there have been 105 paper and 46 online Age-Friendly Surveys submitted – for a total of 151 surveys. Bryan asked if any were completed in Spanish or Creole; Johnnie replied that he would check with the P/R firm.
- **UPDATE FROM CHAIR:**

None.
- **PUBLIC COMMENTS:**

None.
- **UNFINISHED BUSINESS:**
 - a.) 2019-2020 CAAB Budget: the Board continued discussion of allocating the budget: 25% Arts in the City; 25% Charitable Causes, 25% Age-Friendly Community Initiative, and 25% Event Support Contingency. Johnnie pointed out that the current budget detail actually falls into these categories and approximate percentages. Bryan suggested a CAAB recommendation that routine CAAB expenditures be moved to the general City budget for funding – such as support of Taste of the Island. Van stated that diversity should be an integral part of each category, and not a separate item. There was additional discussion regarding the criteria for expenditures and in-kind requests of CAAB support, it was decided to leave this on the agenda along with allocation categories as unfinished business for future discussion. Bryan made the motion that any group sponsored by CAAB funding be required to return to make a

post-event presentation, seconded by Robert, Bill asked for the friendly amendment that this be on the Sponsorship Request Form; Johnnie pointed out that this is already a requirement and is on the request form. Bryan acknowledged this and the need to enforce the requirement. Bryan Wilson made the motion to approve the \$1,500 sponsorship request of Requel Lopes/World AIDS Museum, seconded by Robert, the motion was approved unanimously. Johnnie asked for direction to modify current year forecast to cover the expense and noted that the \$1,700 Summer Program Sponsorship would most likely not occur this year since the program has changed, and is limited to 90 children and is already booked/sold out for the first 3 weeks. Direction was given to move the \$1,700 Summer Program Sponsorship, using \$1,500 for the World AIDS Museum sponsorship and the \$200 balance to Contingency.

▪ **NEW BUSINESS:**

- a.) Senior Focused Art Walk – Saturday, September 21: Discussion was held regarding having an open house in the City Hall lobby to greet senior Art Walk attendees from 6-7:30 p.m., promote CAAB and have water and power bars. Van made the motion to approve up to \$250 to cover this expense, seconded by Ciatta the motion was approved unanimously. Bryan noted that this would be communicated to the Art Walk Board. Bryan asked if there was time to have this promoted in the September/October Town Crier, Johnnie responded affirmatively. Van asked if parking could be free to attend this, Johnnie responded that it would need Commission approval. Bryan suggested a recommendation to the Commission for free parking from 6-8 p.m. for the September 21st Art Walk, however no motion to move forward was made.
- b.) Discussion at request of Commission: Ideas to better promote diversity/inclusion in city boards/committees. Bryan noted that the question of diversity and inclusion on city boards and committees should be ubiquitous, that is the way to facilitate greater diversity – that it always be in the back of your mind: what is the age difference, the race difference, different languages and all those different things. Bryan made the motion for additional discussion in the August meeting to put this into an official communication to the Commission during the “Update From Chair” agenda item – Van asked if this was a request to table to August – Bryan replied affirmatively and stated that a motion was not required.

▪ **COMMUNICATION TO COMMISSION:**

No additional discussion.

▪ **BOARD MEMBER REPORTS AND REQUEST FOR AGENDA ITEMS:** agenda items noted previously.

▪ **NEXT SCHEDULED MEETING DATE:** Wednesday, August 7, 2019.

▪ **ADJOURNMENT:**

Bryan adjourned the meeting at 9 p.m.

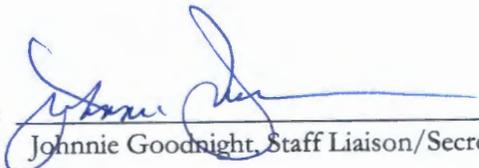
Submitted by: Johnnie Goodnight - CAAB - Staff Liaison/Secretary

Adopted 8/7/19:



~~Bryan Wilson, Chair~~ Vice Chair
Ciatta Thompson

Attested to by:



Johnnie Goodnight, Staff Liaison/Secretary