



Life's Just Better Here

**City of Wilton Manors
Community Affairs Advisory Board
Meeting Minutes
WEDNESDAY, September 4, 2019**

- **CALL TO ORDER:** Bryan Wilson called the September 4, 2019 CAAB meeting to order at 7:07 p.m. in the City Commission Chambers.
 - **PLEDGE OF ALLEGIANCE:** Bryan invited Bill to lead the Pledge of Allegiance.
 - **ROLL CALL:** City Liaison/Secretary Johnnie Goodnight took roll call: Bryan Wilson, Michael Sansevero, Liz Vocasek, Bill Desautels, Robert Hadley and Barbara Clabaugh were present. Ciatta Thompson was absent.
 - **ADDITIONS/CHANGES/DELETIONS TO AGENDA:** Bryan asked that introduction of new members be moved to the next agenda item. The agenda was approved with this revision.
 - **INTRODUCTION OF NEW MEMBERS:** Mike Sansevero and Liz Vocasek, the newest CAAB members introduced themselves.
 - **PRESENTATIONS/SPONSORSHIP REQUESTS:**
 - a.) Vibes on the Drive – Shawn Palacios with WMEG was in attendance to support the \$1,000 CAAB sponsorship request for Vibes on the Drive. Shawn explained the Vibes on the Drive experience – of music at Wilton Drive and NE 6th Avenue. There was discussion of the event and the need to draw diverse attendance. Bryan recommended listening to both sponsorship requests before making any financial decision; all agreed by acclamation.
 - b.) Art Walk Wilton Manors – Jamie Forsythe with WMEG was in attendance to support the \$1,000 CAAB sponsorship request for Art Walk. Jaime explained the Art Walk event – held on the 3rd Saturday of each month, year-round; James Nyquist is the new Art Walk Director with WMEG, but he was unable to attend tonight's meeting. There was discussion of the event, the need to draw diverse attendance, and expand event advertising outreach. Mike questioned the existence of a generic Art Walk brochure, not promoting a single event but the whole series. Jamie stated that the Art Walk relies on free advertising, social media and emails since there is no budget for the event.
- Bill stated that there is \$2,903.03 remaining in the CAAB budget for the fiscal year ending September 30, 2019. There was discussion of desire to revise the Sponsorship Request Form and the criteria for sponsorship funding, Barbara asked if a workshop could be held for this discussion – Bryan suggested adding item New Business (b.): Workshop. Bill made the motion to approve a \$1,500 sponsorship of Vibes on the Drive, the motion was seconded by Bryan. Robert requested a friendly amendment to encourage \$500 of the \$1,500 sponsorship be spent on print or online advertising outlets that have not been utilized before to diversify the attendance; the motion passed unanimously.
- Barbara made the motion to sponsor Wilton Manors Art Walk at \$1,400 with \$1,000 for general advertising and \$400 for a generic brochure to support both Art Walk and Vibes on the Drive; seconded by Mike, the motion carried with 5 yes votes but 1 no vote by Bill.
- **APPROVAL OF MINUTES FROM THE MEETINGS OF August 7, 2019:**

The minutes of the August 7, 2019 meeting were approved unanimously.
 - **UPDATE FROM CITY LIAISON:**
 - a.) Provided the current CAAB financial statement and noted that the Taste of the Island sponsorship, as approved in the August CAAB meeting, was funded.
 - b.) Received email from Ciatta just before this meeting that she is ill and will not be in attendance.

▪ **UPDATE FROM CHAIR:**

a.) Selection of CAAB officers: Bryan opened the floor for nominations for the new year CAAB chairperson. Bryan nominated Bill Desautels as chair and he was selected unanimously. Bryan nominated Robert Hadley as vice chair. Mike nominated Bryan as vice chair, Bryan declined the nomination, Mike nominated Ciatta as vice chair. Robert was elected as vice chair with votes from Bill, Bryan, Liz and Barbara. Johnnie Goodnight was unanimously reappointed as secretary.

▪ **PUBLIC COMMENTS:**

None.

▪ **UNFINISHED BUSINESS:**

a.) Age-Friendly Community Action Plan. Barbara suggested having detailed discussion on this item in an upcoming workshop – to be discussed in New Business (b.), but asked if all Future Plan items on page 45 are the responsibility of CAAB. Johnnie addressed the Future Plan items of which only updating the Senior Resource Guide is a project that CAAB has agreed to take on.

b.) Ideas to better promote diversity/inclusion in city boards/committees: Bill noted the lack of diversity on the City Commission – especially lack of entrepreneurial representation. There was discussion on the need to define “diversity”. Mike again raised the proposal that he made in the last CAAB meeting that the Town Crier ad for board/committee members contain a picture of diverse board members. Johnnie suggested that a photo of the current CAAB members be included since it is the most diverse board – all agreed and asked Johnnie to coordinate taking a group photo.

c.) Senior-focused Art Walk – as motioned by Bryan, discussion was unanimously tabled.

▪ **NEW BUSINESS:**

a.) Census 2020 – Pending additional discussion until after the first Complete Count Committee meeting of September 25th at 5:30p.m. – those attending the meeting will report back to CAAB – Barbara and Robert have volunteered to be on the committee.

b.) Workshop: it was proposed that the next CAAB meeting of October 2nd start one hour earlier – at 6p.m. and anticipate a 4 hour meeting to workshop: Diversity, Priorities/Criteria for Sponsorship Funding, and the Age-Friendly Action Plan – all agreed.

▪ **COMMUNICATION TO COMMISSION:**

No additional discussion.

▪ **BOARD MEMBER REPORTS AND REQUEST FOR AGENDA ITEMS:** agenda items noted previously. Mike stated that moving forward he would like to work on developing 4 things: an antique car show, a food festival (i.e., the New York Italian Food Festival), an LGBT Walk of Fame, and a public art display. Bill asked Mike to send Johnnie an email detailing these items as much as possible which he would then share with each CAAB member.

▪ **NEXT SCHEDULED MEETING DATE:** Wednesday, October 2, 2019—to begin (at 6 p.m.) one hour earlier than normal and potentially last 4 hours as a workshop to address Diversity, Priorities/Criteria for Sponsorship Funding and the Age-Friendly Action Plan. Bill asked Johnnie to send reminders of the earlier start time.

▪ **ADJOURNMENT:**

Bill adjourned the meeting at 9:10 p.m.

Submitted by: Johnnie Goodnight - CAAB - Staff Liaison/Secretary

Adopted 10/2/19:


Bill Desautels, Chair

Attested to by:


Johnnie Goodnight, Staff Liaison/Secretary