



Life's Just Better Here

**City of Wilton Manors
Community Affairs Advisory Board
Meeting Minutes
WEDNESDAY, NOVEMBER 6, 2019**

- **CALL TO ORDER:** Bill Desautels called the November 6, 2019 CAAB meeting to order at 7:06 p.m. in the City Commission Chambers.
- **PLEDGE OF ALLEGIANCE:** Bill invited Liz to lead the Pledge of Allegiance.
- **ROLL CALL:** City Liaison/Secretary Johnnie Goodnight took roll call: Bill Desautels, Barbara Clabaugh, Michael Sansevero, and Liz Vocasek were present. Bryan Wilson, Ciatta Thompson and Robert Hadley were absent at roll call, but Ciatta and Robert arrived shortly thereafter at 7:10p.m., and 7:25p.m., respectively.
- **ADDITIONS/CHANGES/DELETIONS TO AGENDA:** The agenda was accepted with no changes.
- **SPONSORSHIP REQUEST**
Shop With A Cop – WMPD Officers Jennifer Bickhardt Graziouse and Sylvie Fils were in attendance to support the WMPD \$1,400 CAAB sponsorship request of the “Shop With A Cop” program. The officers provided an outline of the program wherein on Friday, December 13th, 12 underprivileged students from WMES and Somerset Academy will each receive a Target gift-card to “shop with a cop”. The program will help bridge the students’ relationship with WMPD and provide mentor opportunities. Johnnie directed attention to the CAAB budget and noted that \$1,000 is available in the Contingency Fund and the \$1,500 Summer Program Sponsorship will most likely not be used for that purpose due to changes in the summer camp program. Ciatta made the motion to approve the \$1,400 funding request, seconded by Barbara the motion was approved unanimously.
- **APPROVAL OF MINUTES FROM THE MEETINGS OF OCTOBER 2, 2019:**
The minutes of the October 2, 2019 meeting were approved unanimously.
- **UPDATE FROM CITY LIAISON:**
As previously referred to, the current CAAB Financial Statement was presented. A proposed CAAB Goals & Accomplishments report was presented and is due to the City Clerk’s Office in December – for review and approval now or in the December CAAB meeting. Johnnie presented the current CAAB identification palm card for review and printing for distribution at Taste of the Island, the Board approved the card for printing. Bill provided a summary of the Goals & Accomplishments document which was approved by consensus.
- **UPDATE FROM CHAIR:**
Bill noted the CAAB presentation on Diversity and the Age-Friendly Community Action Plan to the Commission in their October 22nd meeting. Both were well received by the Commission.
- **PUBLIC COMMENTS:**
None.
- **UNFINISHED BUSINESS:**
 - a.) Diversity-presentation was made by Bill at October 22nd Commission Meeting – submit the Board opening ad for Jan/Feb Town Crier.
 - b.) Criteria for sponsorship funding: The Board reviewed the revised Sponsorship Request Form which was approved by consensus.
 - c.) Age-Friendly Action Plan: as an initial step in the Age-Friendly Action Plan, the Board reviewed the current CAAB “Senior Resource Guide”. Barbara expressed the need to note the actual days that Senior Transportation is offered; Johnnie noted that SAGE and SoFIA now have offices in Wilton Manors to provide senior services and these should

be added to the guide; Liz noted the need to increase the font size. Discussion of various formats ensued, with Michael recommending that the guide be expanded to four 8 ½ by 11 pages and placed as a center insert in a future Town Crier. All supported this recommendation and Liz volunteered to work with Johnnie on proposed layout. Michael questioned CAAB's initiative to sponsor the January Art Walk as a senior event; Johnnie noted CAAB's recent (\$1,400 in the September CAAB meeting) financial sponsorship of Art Walk and noted that a January Art Walk – when it is dark at 6 p.m. might not be the best time to promote senior attendance – all agreed to not pursue this activity at this time.

d.) Taste of the Island (Monday, 11/18 – 6p.m.) CAAB table: Bill, Liz, Michael, Barbara and Robert committed to attending the event and staffing the CAAB table. Johnnie volunteered to set up the table and meet CAAB members at the beginning of the event. Johnnie provided the Taste of the Island sponsor application/indemnity form as provided by Taste Vice President Mary Ulm for CAAB signature; Bill signed the document and Johnnie will return it to Mary.

▪ **NEW BUSINESS:**

a.) "I am Wilton Manors" project – Robert Hadley. Robert provided an outline of a proposed "I am Wilton Manors" project wherein people or groups of people would be filmed or photographed saying or with signage reading "My name is *blank* at *blank* and I am Wilton Manors", or for a group, "This is Latinos Salud and we are Wilton Manors." All expressed support of the idea; Johnnie suggested a CAAB recommendation to Assistant City Manager Pamela Landi that this be a joint project with the City's P/R firm Conceptual Communications or Lightship Media. Robert volunteered to contact Ms. Landi regarding this recommendation and all members approved him doing so. Robert will report back to CAAB.

▪ **BOARD MEMBER REPORTS AND REQUEST FOR AGENDA ITEMS:**

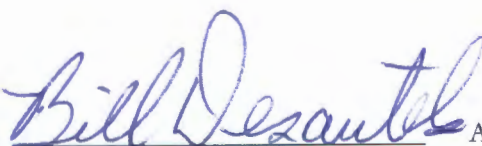
Barbara noted hearing of a Miami LGBT Board being predominantly female and questioned finding out about their recruitment methods to improve Wilton Manors board diversity. Barbara also noted that if CAAB provides financial funding for a group's activity she is concerned with the distribution of proceeds from the event. Michael noted that is part of CAAB's due diligence in questioning the group when they request funding from CAAB.

▪ **NEXT SCHEDULED MEETING DATE:** Wednesday, December 4, 2019

▪ **ADJOURNMENT:**

Bill adjourned the meeting at 8:20 p.m.

Submitted by: Johnnie Goodnight - CAAB - Staff Liaison/Secretary

Adopted 12/4/19: 
Bill Desautels, Chair

Attested to by: 
Johnnie Goodnight, Staff Liaison/Secretary